**Job Title:** Stocker

**Department:** Center Store

**Company:** Crossroads Market

**Reports To:** Center Store Manager

**Status:** Part-Time, Non-Exempt

**# Direct Reports:** 0

**Summary**

The stocker is responsible for making sure that customers have access to the merchandise they are looking for by organizing product displays and storage. Duties include counting inventory, adding price tags to items and putting products on shelves according to an organized system. This position is required to be friendly and offering of over-the-top service. Position must work throughout the week with at least one weekend day.

**Job Requirements**

* Provide excellent customer service.
* Ensure that frozen, dairy, and grocery areas of the store are well stocked.
* Assist in receiving, storing, and stocking of products.
* Must ensure proper produce rotation and quality.
* Manage and maintain the storage conditions of goods received in the warehouse.
* Acknowledge and welcome every guest as they enter the store; acknowledge and thank every guest within ten feet as they depart the store.
* Assist in creating and building product displays.
* Ensure proper facing of products.
* Must be familiar with store products and their locations.
* Conduct price checks for cashiers as needed.
* Assist in the prompt cleanup of spills.
* Assist fellow employees with projects, as requested.
* Assume cashier responsibilities during busy times.
* Embraces and supports the FLASH mission and performs safe practices in the workplace.
* Any and all other duties as assigned.

**MINIMUM QUALIFICATIONS**

* Comfortable working in a fast-paced environment.
* Attention to detail and problem-solving skills.
* Excellent communication and organization skills; ability to prioritize workload, handle multiple tasks, meet deadlines, and work self-directed with a sense of urgency.
* Takes a customer focused approach to the needs of employees, customers, and clients.

**PHYSICAL REQUIREMENTS**

Typical retail setting. Exerting up to 25+ pounds of force occasionally, and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects, including the human body. This job is very active and requires standing, walking, bending, kneeling, stooping, and crouching. Job will include repetitive movements, repetitive use of computer/office equipment and usage of hands to handle, control, or feel objects or tools.

**EEO STATEMENT**

FLASH provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

**OTHER DUTIES**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

I have read and understand my roles and responsibilities. I can perform the duties and functions required as stated above.

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Employee Name – please print

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Employee Signature

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Date