**Job Title:** Deli Clerk

**Department:** Crossroads Market Deli

**Company:** Crossroads Market

**Reports To:** Deli Manager

**Status:** Part-Time, Non-Exempt

**# Direct Reports:** 0

**Summary**

Under the supervision of the deli manager, the deli clerk is responsible for assisting in the day-to-day operations of the deli counter and associated prepared foods areas of the store. Position must work throughout the week with at least one weekend day.

**Job Requirements**

* Under general supervision, performs a variety of customer service functions, including greeting and responding to customer questions providing them with information on our products.
* Maintain Crossroads Market high standards for product freshness and sanitation.
* Selecting and packaging products ordered by customers.
* Filling, maintaining and rotating products and displays.
* Preparing special orders and party trays.
* Operating cash registers, meat and cheese slicers, oven, fryer, microwave, cutting tools, scale and other deli equipment.
* Embraces and supports the FLASH mission and performs safe practices in the workplace.
* Any and all other duties as assigned.

**MINIMUM QUALIFICATIONS**

* 18 years of age or older.
* Servsafe training required; the company will assist in acquiring if necessary.
* Comfortable working in a fast-paced environment.
* Attention to detail and problem-solving skills.
* Excellent communication and organization skills; ability to prioritize workload, handle multiple tasks, meet deadlines, and work self-directed with a sense of urgency.
* Takes a customer focused approach to the needs of employees, customers, and clients.

**PHYSICAL REQUIREMENTS**

Typical kitchen setting. Exerting up to 50 pounds of force occasionally, and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects, including the human body. This job is very active and requires standing, walking, bending, kneeling, stooping, and crouching. Job will include repetitive movements, repetitive use of computer/office equipment and usage of hands to handle, control, or feel objects or tools.

**EEO STATEMENT**

FLASH provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

**OTHER DUTIES**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

I have read and understand my roles and responsibilities. I can perform the duties and functions required as stated above.

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Employee Name – please print

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Employee Signature

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Date