

Job Description



Delivery Driver

Position Description and Essential Functions

The Delivery Driver will assist in various departments to ensure all customer deliveries are properly fulfilled and delivered in a timely manner. This position will assist in establishing and maintaining a profitable, organized, and quality service to customers.

Job Requirements

- Acknowledge and greet every guest within ten feet of you, anywhere in the store. Ask if you can be of any help to them. Personally showing guests where something is, not just directing him/her.
- Ensure proper order fulfillment and delivery of customer orders with a high attention to detail.
- Provide professional, respectful, and courteous service to customers while at delivery locations.
- Must be a minimum of 18 years of age.
- Possess a clean driving record and valid driver's license.
- Familiar with the Green Lake area and preferably surrounding 20-mile radius.
- Complete daily maintenance menu checks on delivery vehicle.
- Notify manager of any issues with the delivery vehicle.
- Work includes early morning hours and weekends.
- Able to lift up to 25 pounds.
- Willing and able to drive in inclement weather, including snow.

Non-essential Job Requirements

- Provide excellent guest service
- Handle all guest complaints in an appropriate, timely, and documented (if required) manner
- Proven ability to be safe and reliable
- Ability to work independently

Reports to Store Director

* The above list is not an all-inclusive list of duties and/or requirements. You will be expected to perform various tasks as required by the customer. As business objectives change, so too may the duties.