

Job Description



Cashier

Position Description and Essential Functions

Cashiers will act as the strongest impression with each guest. As the closer of the transaction, this position must exude exceptional customer service, doing what he/she can to make every guests' visit a welcoming, helpful, and convenient experience. This position is required to be friendly and offering of over-the-top service.

Job Requirements

- Scan items quickly, safely, efficiently, and accurately
- Accurately tender transactions
- Abide by all local and state laws in regards to alcohol sales
- Acknowledge and welcome every guest as they enter the store; acknowledge and thank every guest within a ten feet as they depart the store
- Bag groceries properly, neatly, and quickly
- Provide carryout service (as applicable). It should be assumed every guest would like carryout unless they decline. Unless there are too many guests coming through the checkouts and a cashier is needed immediately, every guest should have their purchases carried or carted out and put in his/her vehicle.
- Offer to unload items onto checkout belt
- Gather shopping carts from parking lots, return to cart corral, and maintain clean, orderly, cart corral area
- Assist in maintaining store shelves by cleaning and facing products forward
- Sweep and mop floors; General housekeeping duties , as assigned
- Return shopbacks and other products to their proper location
- Conduct price checks for cashiers as needed
- Assist in the prompt cleanup of spills
- Assist fellow employees with projects, as requested

Non-essential Job Requirements

- Provide excellent guest service
- Handle all guest complaints in an appropriate, timely, and documented (if required) manner

Reports to Store General Manager

* The above list is not an all-inclusive list of duties and/or requirements. You will be expected to perform various tasks as required by the customer. As business objectives changes, so too may the duties.